

Topic/Item	Presenter	Allotted Time	Key Points Provide 50 words or less on expected outcome	Category (Use underline to highlight)
Introduction; Personnel/HR	Brian		<ul style="list-style-type: none"> <li>• “Thank You” for being here and volunteering on the Safety Committee.</li> </ul>	Discussion Decision Advocacy <u>Information</u> Document
Safety/Safety Videos	Brian		<ul style="list-style-type: none"> <li>• Safety videos:               <ol style="list-style-type: none"> <li>1. “7 Deadly Distractions - Driving, Operating Forklifts or Machinery” (4:18)</li> <li>2. “How to Give the Heimlich Maneuver” (2:19)</li> <li>3. “The Heimlich Maneuver: Unconscious Choking Person” (1:23)</li> </ol> </li> </ul>	<u>Discussion</u> Decision Advocacy <u>Information</u> Document
Injury/Illness/Incident Reports	Brian		New injury reports since last meeting on July 10 <sup>th</sup> : (4). Two students, one PGE employee, one kids summer camp. <ul style="list-style-type: none"> <li>○ A student cut their hand with a harvest knife. No medical treatment was needed.</li> <li>○ A student cut their hand with a serrated pruning knife while harvesting tomatoes. No medical treatment was needed.</li> <li>○ A PGE employee tripped in a parking lot due to uneven pavement. They called 911 due to ankle injury and inability to stand up. Ankle was found to be broken. Their manager transported them to a medical facility.</li> </ul>	Discussion Decision Advocacy <u>Information</u> Document
Questions, comments, discussion	Brian		<ul style="list-style-type: none"> <li>• <b>Completed/Upcoming:</b> Fork lift training for Campus Services staff and others interested; annual fire alarm inspections by JCI; annual fume hood performance testing by NWESI; annual fire extinguisher inspections by United Fire; semi-annual automotive paint booth and kitchen inspections; annual fire sprinkler inspections by Western States Fire (next week).</li> </ul>	Discussion Decision Advocacy <u>Information</u> Document

			<ul style="list-style-type: none"> <li>• <b>Ongoing:</b> Monthly inspections of emergency eye washes &amp; showers at Oregon City &amp; Harmony campuses; IPM (pest control) as needed by both Custodial and Western Exterminator.</li> <li>• <b>Next meeting: Wednesday, October 9, 2024, 3-3:30 pm</b> (second Wednesday of each month).</li> </ul>	
<b>Quarterly Walk-through Building Safety Inspections</b>	Brian		<ul style="list-style-type: none"> <li>• Walkthroughs in process; any FWOs being/to be submitted.</li> </ul>	Discussion Decision Advocacy <u>Information</u> Document
<b>Minutes</b>			Minutes from the last safety meeting will be posted on the website. Any comments and/or corrections, please contact Brian Puncocher. Posted at: <a href="http://webappsrv.clackamas.edu/committees/CUDC-SC/">http://webappsrv.clackamas.edu/committees/CUDC-SC/</a>	
<b>Upcoming Meeting Dates</b>	<b>Start Time</b>	<b>End Time</b>	<b>Location</b>	
Second Wednesday of each month	3:00 pm	3:30 pm	Zoom	
<b>Invited</b>				
Brian Puncocher, Kelly White, TJ McDonough, Kelly Montgomery, Pete Kandratieff, Tatevik Garland, Jay Leuck, Jennifer Jett, Laura Smith, Michelle Baker, Cindi Woodard, Bob Cochran, Travis Swanson, Mark House, Vanessa Vu, Kattie Riggs, Jenn Wiggins, Aschlie Town, Dennis Marks, Deanna Myers, Nick Roberts, Jennifer Pope				
<b>Attendance</b>				
Brian Puncocher, Jenn Wiggins, Cindi Woodard, Jennifer Pope, Bob Cochran, Kattie Riggs, Michelle Baker, Alex Donough, Kelly White, TJ McDonough, Deanna Myers, Aschlie Town, Tatevik Garland				

**Safety video:**

1. "7 Deadly Distractions - Driving, Operating Forklifts or Machinery" (4:18)  
<https://youtu.be/mdS6Mb6oAiw>
2. "How to Give the Heimlich Maneuver: Conscious Choking Person" (2:19)  
<https://youtu.be/7CgtlgSyAiU>
3. "The Heimlich Maneuver: Unconscious Choking Person" (1:23)  
<https://youtu.be/GiOTXIYd3Sc>